

INTRODUCTION TO THE ASSESSMENT

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK



Departments:	Schools (1)	Building PIN:	9147519
Date of Audit:	15/4/2019	Building Type:	Teaching Establishments
Name of Auditor:	Graham Millett	Audit No:	100021
Re-inspection Date:	15/4/2021	Client:	Pinnacle PSG
Published Date:	15/5/2019	Site Contact:	Nigel Ingham

A fire risk assessment has been conducted on the behalf of Ravenshall School by Riskmonitor. The assessment has been carried out in order to assist the responsible person to comply with the requirements of the Fire Safety Order 2005. The risk assessment takes into account the :-

- The potential ignition sources found in the building and any control measures in place.
- How any outbreak of fire is likely to develop, taking into account the geometry of the building, the level of compartmentation and the degree of fire loading.
- The effect any fire may have on 'relevant persons' and the degree of inbuilt safety measures designed to keep the people safe during the evacuation phase.

The Fire Safety Order 2005 places a duty on the employer to :-

- Provide employees with comprehensive information on the risks identified in this risk assessment together with the preventative and protective measures in place to deal with that risk.
- Provide the parent/guardian of any children employed information on the risks identified in this risk assessment together with the preventative and protective measures in place to protect that child.¹
- Liaise with the landlord, if the building is in multiple occupation, to share the outcomes of the risk assessment to ensure there is synergy with other risk assessments.²

The report includes a full action plan for matters that require improvement and where appropriate periods are recommended within which the works should be completed.

The risk assessment should be made available for inspection by an authorised person of any Local Authority Fire Brigade and should be reviewed:

- Following a change of work practice.
- Following a significant change in occupancy levels.
- Following any structural or material change to the premises or processes conducted.
- Following any change in the fire precautions in the premises.
- Following any near miss or fire incident.

Appendix 2 of the Guidance Notes details the standards and guidance used in the drafting of this Fire Risk Assessment.

¹Appendix 1 of the Guidance Notes offers an example letter which may be used to correspond with parents/guardians.

²Appendix 1 of the Guidance Notes offers an example letter which may be used to correspond with landlords.

PREMISES PROFILE FOR FIRE

**Ravenshall School
Ravensthorpe Road
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Dewsbury
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MODERATE RISK



90 DAY NOTICE

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RISK RATING

Every defect or non-compliance contributes towards your overall risk value. For simplicity the assessment uses a traffic light system :-

Green - Minimal risk Amber - Moderate risk Red - Substantial risk Override red - Intolerable risk
Your building is currently, **AMBER - MODERATE RISK**

SITE DESCRIPTION

A two storey building of steel frame construction with brick and glazed external walls, brick/block/plaster internal walls, and concrete floors with flat and shallow panel pitched roofs. There is a small first floor which houses the plant room. Also on the site is a single storey, two classrooms, module type building used by the over 16 students. The site is secured by a boundary fence.

PREVIOUS HISTORY OF FIRE INCIDENCE

None.

PREMISES DETAILS

No of Buildings	2
Maximum Number of Staff	122
Floor Area (Audited) m ²	2757 (2757)
Total Occupancy	304
Outstanding Enforcement Notices	No
Occupants with Disabilities	190
Sleeping Occupants	None
Persons specifically at risk?	No

BUILDINGS SUMMARY

	Floors	Area m²
Ravenshall (Main Building)	2	2557
Post 16	1	200

AUDITOR'S ADDITIONAL INFORMATION FOR FIRE

AUDITOR'S ADDITIONAL INFORMATION

The fire risk assessment carried out on April 15th 2019 and replaces the previous assessment.

The school open circa 1978 with an extension opened in 2006, catering for pupils with complex needs from three to 19 years of age. The majority of pupils have moderate learning difficulties combined with other special educational needs such as behavioural difficulties or autistic spectrum disorders. A number of students have more complex learning needs including sensory and physical impairments and specific learning difficulties.

Hazards

The ignition profile is consistent with that generally expected in an educational establishment.

The gas supply is channelled to the boilers in the plant room. Heating to the school is provided by low pressure hot water system. The appliances in the kitchen are powered by gas and electricity. No high temperature cooking oil appliances are provided.

Mats and gym equipment for use in PE/hall are stored in the provided protected store.

Means of Escape

The school is provided with adequate numbers of escape doors for means of escape purposes. The storey travel distances are within defined limits and the number, disposition and width of exit routes are adequate for the occupancy. The building is divided into protected zones to assist with any evacuation.

Manually operated window openings are provided in the corridors for ventilation purposes.

Evacuation

The school is provided with an emergency evacuation plan which is well established.

Each teacher(s) is responsible for the pupils in their class reporting to the assembly point. The staff carry out roles in the evacuation drill and assist pupils and any visitors to the assembly points and then report to a designated person.

The fire alarm is a two stage alarm with the evacuation based on horizontal evacuation into an adjacent protected zone (relative safety) and then to the outside of the building.

Doors and Partitions

We have only indicated, in blue, on the drawing those doors which we consider essential to protect the means of escape, to limit compartment size and to provide protection to higher risk areas in order to reduce fire spread within the building. All doors fitted with electric security access devices operate on mains failure with a number fitted with break glass bypass switches. These doors default to the open on the actuation of the fire alarm.

All fire resisting doors are provided with the relevant signage.

Signs and Notices

The drawing accompanying this report indicates which signs should be provided and maintained.

Fire Fighting Equipment

The main priority in any fire situation is the evacuation of the students. With this in mind and the fact that the building is provided with a sprinkler system and automatic fire detection, a limited number of suitable portable fire fighting extinguishers are provided. The type and locations are indicated on the accompanying drawing to this report.

Although this does not comply with the relevant standard for the provision of portable fire fighting extinguishers it is considered to be acceptable in these particular circumstances.

Fire Alarm

The fire alarm and detection system is a Category L1 with a variant to BS 5839 Pt1 see below. The automatic fire detection and alarm system is provided with a main fire alarm control panel, smoke and heat detectors (some with combined warning devices), manual call points, powered sounders/flashing beacons and interfacing equipment. The system is an addressable type with the control panel located within the main entrance lobby.

The control panel incorporates an "auto-dial" facility which provides communication of a signal to a remote receiving centre.

The fire alarm is interfaced with other electrical systems and operation of a sprinkler flow switch.

Visual indication is by way of flashing beacons some combined with audible sounders at appropriate locations throughout the school.

The current fire alarm system, detail of which is included in the "Premises Profile" is sufficient to satisfy the requirements of the Fire Safety Order, as detailed in Table A.1 Annex A of BS. 5839. Pt 1.

The fire alarm variant, in the main building, consists of manual call points operated by the use of a key to prevent malicious operation of the fire alarm. A key to operate the fire alarm should be in the possession of all staff. However, as part of any future refurbishment programmes, consideration should be given to replacing this protection system with clear plastic hinged anti-tamper covers.

The manual call points in the "Post 16" classrooms are provided with clear plastic hinged anti-tamper covers.

Sprinkler System

A wet sprinkler system is installed throughout the school and is provided with a dedicated water supply storage tank, with a standing pressure of 3.5 bars. A fire service inlet value is provided for supplementing the water supply.

Emergency Lighting

The school is provided with emergency lighting cover both internal and external areas. The major of classrooms and other rooms are provided with emergency lighting. The system is to BS 5266 Pt1 and is tested at regular intervals as required.

Emergency escape signage is provided within the Main and Dining Halls and in the corridors to indicate and illuminate the final exit doors.

Occupancy

The occupancy for the site is 304 persons made up of:-

Pupils 190

School staff (including assistants and lunch time supervisors) 105 persons

Pinnacle staff 6 persons

Catering staff 3 persons

Occupancy for other uses:-

Main hall 120 persons

Gym 240 persons

Portable Appliance Testing (PAT)

PAT is undertaken by Fused UK on electrical equipment that Pinnacle is responsible for.

Lightning Protection

A lightning protection network is provided, installed on the roof and is regularly inspected by an approved contractor.

Hazardous Substances

There is an amount of cleaning stored and used appropriately within the premises. However, at this present time the quantity of hazardous substances is low and a DSEAR assessment is not necessary.

COSHH information and data safety sheets are available for inspection.

There is stored in the external technology store, in approved locked cabinets, solvents and paints.

Heating and Ventilation Systems

We are assured that all heating and ventilation systems shut down on actuation of the fire alarm.

Housekeeping and Storage

Good housekeeping is fundamental to reducing risk. By controlling the presence of combustible materials and ignition sources the potential for fire to start and the possibility of deliberate ignition will be considerably reduced. Additionally it ensures that escape routes are free from obstruction allowing for escape or access for fire fighters. The potential for smoke production and fire development depends on the nature and properties of the combustible materials involved and their ease of ignition.

Regular inspection of circulation spaces and corridors is the key to maintaining good housekeeping standards.

However policing these issues is a constant problem for those responsible for managing the building.

Obviously the unrestricted use for storage of circulation spaces and corridor areas is not desirable or acceptable.

Therefore, after consultation with the building management, it may be possible to adopt one of the following two options;

1. A "zero tolerance" approach. This is the simplest policy to implement and removes all ambiguity regarding what is allowed. It is easy to police and audit and removes the risk of accidental or deliberate fire setting.

2. A "managed use". This approach takes into account the particular circumstances of the building, for example the construction materials and standards of fire protection. It may also allow storage in suitable areas or in places that will not cause an obstruction to the means of escape. To ensure this staff will need to be fully aware of the policy.

There are of course advantages and disadvantages to both. The approach adopted should only be implemented following consultation with those responsible for the management of the building and the undertaking of a specific risk assessment into the particular circumstances of the building.

Emergency Access

Access to the site, for emergency vehicles is good.

BUILDINGS PROFILE FOR FIRE

Ravenshall (Main Building)
Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
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Name of Auditor:	Graham Millett	Audit No:	100021
Re-inspection Date:	15/4/2021	Client:	Pinnacle PSG
Published Date:	15/5/2019	Site Contact:	Nigel Ingham

BUILDING DESCRIPTION

A two storey building of steel frame construction with brick and glazed external walls, brick/block/plaster internal walls, and concrete floors with flat and shallow panel pitched roofs. There is a small first floor which houses the plant room.

PREMISES DETAILS

Floors in Building	2
Floors Occupied by Client	2
Maximum Number of Staff	114
Floor Area (Audited) m ²	2557 (2557)
Total Occupancy	304
Outstanding Enforcement	No
Notices	No
Occupants with Disabilities	190
Sleeping Occupants	None
Multi-occupied building	No
Alarm Type	L

LOG BOOK INSPECTION SUMMARY

	Next Due Date
Fire Training	9/4/2020
Fire Drill	13/1/2020
Fire Fighting Equipment	25/8/2020
Sprinkler/Suppression System	26/8/2020
PAT Tests	18/8/2020
Electrical Wiring Tests	12/8/2020
Fire Detection and Alarm	23/4/2020
Emergency Lighting	22/4/2020
Heating System	23/4/2020

EMERGENCY ACTION PLAN

The image shows a fire action sign mounted on a wall. To the left of the sign is a floor plan with a green dashed line indicating an 'ALTERNATE ROUTE' and a 'MAIN ENTRANCE' marked with a green arrow. The sign itself is white with a blue header and contains the following instructions:

- Fire action**
- Sound the alarm** (with a fire alarm icon)
- Leave building by nearest available exit** (with a running person icon)
- Report to assembly point**
ASSEMBLY POINT 1 PLAYGROUND (with a 'Fire assembly point' icon)
- Do not return to the building until authorised to do so** (with a 'no return' icon)

BUILDINGS PROFILE FOR FIRE

Post 16
Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK



Departments:	Schools (1)	Building PIN:	9147519
Date of Audit:	15/4/2019	Building Type:	Teaching Establishments
Name of Auditor:	Graham Millett	Audit No:	100021
Re-inspection Date:	15/4/2021	Client:	Pinnacle PSG
Published Date:	15/5/2019	Site Contact:	Nigel Ingham

BUILDING DESCRIPTION

A single storey two classroom module type building used by the over 16 students.

PREMISES DETAILS

Floors in Building	1
Floors Occupied by Client	1
Maximum Number of Staff	8
Floor Area (Audited) m ²	200 (200)
Total Occupancy	28
Outstanding Enforcement	No
Notices	No
Occupants with Disabilities	20
Sleeping Occupants	None
Multi-occupied building	No
Alarm Type	L1

LOG BOOK INSPECTION SUMMARY

	Next Due Date
Fire Training	9/4/2020
Fire Drill	13/1/2020
Fire Fighting Equipment	25/8/2020
Sprinkler/Suppression System	26/8/2020
PAT Tests	18/8/2020
Electrical Wiring Tests	12/8/2020
Fire Detection and Alarm	23/4/2020
Emergency Lighting	22/4/2020
Heating System	23/4/2020

EMERGENCY ACTION PLAN



AUDIT HISTORY

**Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK**

Building PIN:
Site Contact Name:
Telephone:

**9147519
Nigel Ingham
07850951922**

Audit Number	Auditor	Audit Date	Audit Type	Approx Area Audited
100021	Graham Millett	15/4/2019	Reassessment (Full) (Fire)	2757
88649	Graham Millett	10/4/2017	Reassessment (Full) (Fire)	2757
79514	Graham Millett	26/5/2015	Reassessment (Full) (Fire)	2757
70335	Graham Millett	27/8/2013	Initial Assessment (Fire)	2757

MITIGATION AGAINST THE EFFECTS OF FIRE

Ravenshall School
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Published Date:	15/5/2019	Site Contact:	Nigel Ingham

This detail will assist both you and the local authority fire brigade to mitigate the effects of fire should one occur.

Detail	Floor	Location
Main Electrical Intake	Ground	Service Intake Room.
Main Gas Intake	Ground	Service Intake Room.
Fire Alarm Indicator Panel	Ground	Entrance Lobby.
Sprinkler Stop Valve	Ground	Sprinkler Pump Room.
Fire Fighting Switches	N/A.	
Nature and Location of Hazardous Process/Contents		
None specified.	None	
Nature and Location of Hazards in construction		
None specified.	None	
Nature and Location of any Business Critical Areas		
None specified.	None	

Fire Fighting Shafts and Risers

N/A.

Emergency Access for Fire Service Vehicles

From Ravensthorpe Road via car park.

Location of Fire Hydrants

Approximately 50 metres opposite the site on adjacent track (100mm).

Location of nearest open water

River Calder approximately 800 metres.

POTENTIAL FOR IGNITION PROFILE

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

UPRN:
 RAMIS PIN:
 Site Contact Name:
 Telephone:

9147519
Nigel Ingham
07850951922

The following significant ignition sources were found in the premises:				
Description of Material.	Present	Location	Quantity	Control Measures in Place
Smokers Materials	✔	Ravenshall (Main Building), Ground Floor, General..		Smoking is not permitted in the premises. Appropriate signage is in place.
Fixed electrical equipment	✔	Ravenshall (Main Building), Ground Floor, General..	Number	Within current test period.
Portable electrical equipment	✔	Ravenshall (Main Building), Ground Floor, General..	Number	Within current test period. Tested on 16/8/2018 by Fused UK.
Mains electricity supply	✔	Ravenshall (Main Building), Ground Floor, General..	1	Within current five year test period. Inspected on 14/8/2015 by T Clarke.
Electrical extension leads	✔	Ravenshall (Main Building), Ground Floor, The Zone..	Several	None. Extension leads to be used in accordance with manufacturers instructions and regularly checked/tested. This action has been completed through discussion with the school to ensure that they maintain safe practices when using under desk cables.
Electrical extension leads	✔	Ravenshall (Main Building), Ground Floor, The Zone..	1	None. Extension leads to be used in accordance with manufacturers instructions and regularly checked/tested. This action has been completed by instructing the school to remove their extension lead.
Electrical adaptors	✘			
Electrical heating system	✘			
Electric portable heating system	✘			
Gas heating system	✔	Ravenshall, All Floors, General..		None. Please make arrangements to carryout the gas heating system maintenance. This action has been completed.
Portable gas heating appliances	✘			
Cooking appliances	✔	Ravenshall (Main Building), Ground Floor, Catering Kitchen..	1	Extraction system cleaned at regular intervals.
Hot work processes	✔	Ravenshall (Main Building), Ground Floor, General..		Permit to work systems are in place.
Potential for deliberate ignition	✔	Ravenshall (Main Building), Ground Floor, External Area..	Number	Waste bins are located within a secure bin store. The site is locked and the school secured outside of school hours. CCTV and Intruder alarm installed.
Open flame/equipment/processes	✘			

Display lighting equipment	✘			
Lightning	✔		19	Within current test period.
Other	✘			

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).

COMBUSTIBLE MATERIALS PROFILE

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

UPRN:
RAMIS PIN:
Site Contact Name:
Telephone:

9147519
Nigel Ingham
07850951922

The following significant flammable, combustible, and other dangerous materials were found in the premises:					
Description of Material.	Present	Location	Quantity	Safety Data Sheet	Control Measures in Place
Flammable liquids in use	✗				
Flammable liquids in storage	✗				
Flammable gases in use	✗				
Flammable gases in storage	✔				
Various	✔	Ravenshall (Main Building), Ground Floor, External Store..	Small quantities	✔	None. Hazardous substances must be stored in accordance with the relevant Health and Safety guidance. This action has been completed.
Combustible solids	✗				
Untreated hanging textiles	✗				
Clothing displays	✗				
Decorations	✗				
Explosive atmospheres	✗				
DSEAR Assessment	N/A				
(Other)	✗				

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).

EMERGENCY ACTION PLAN

The image shows a fire action sign mounted on a wall. To the left of the sign is a floor plan with a green dashed line indicating an 'ALTERNATE ROUTE' and a 'MAIN ENTRANCE' marked with a green arrow. The sign itself is white with a blue header and contains the following instructions:

- Fire action**
- Sound the alarm** (with a fire alarm icon)
- Leave building by nearest available exit** (with a running person icon)
- Report to assembly point**
ASSEMBLY POINT 1 PLAYGROUND (with a 'Fire assembly point' icon)
- Do not return to the building until authorised to do so** (with a 'no return' icon)

EXECUTIVE SUMMARY

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

UPRN:

RAMIS PIN:

Departments:

Assessment No:

Assessment Date:

Assessor:

9147519
Schools (1)
100021
15/4/2019
Graham Millett

Ref	Areas Assessed	STATUS
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1. HAZARDS

Identification of hazards and their removal or effective control is an integral part of a fire risk assessment. Hazards in this assessment are related to ignition sources and the presence of flammable, combustible and other dangerous materials as defined in the Chemicals (Hazard Information and Packaging for Supply) Regulation 2002.

- | | | |
|-------|---|-----|
| ■ 1.1 | All potential ignition sources have been identified and effective control measures have been put in place. | COM |
| ■ 1.2 | All flammable, combustible and other dangerous substances have been identified and effective control measures put in place. | COM |

2. CONSTRUCTION

Structural fire protection is intended to ensure that the building will not collapse prematurely in a fire and that the means of escape for the occupants can be utilized without undue risk. It will not, however, necessarily avoid the material loss of the property. The structural protection is also intended to reduce the potential of fire spread from one building to another.

- | | | |
|-------|--|-----|
| ■ 2.1 | The fire resisting separating floors and or walls of the building are acceptable. | COM |
| ■ 2.2 | There are no lifts present. | N/A |
| ■ 2.3 | There are no shafts for hoists and services present in the building. | N/A |
| ■ 2.4 | The surface spread of flame classifications for materials covering the walls and ceilings is acceptable. | COM |
| ■ 2.5 | The fire separation of ancillary accommodation is acceptable. | COM |
| ■ 2.6 | Assessment of the provision of cavity barriers is deemed not necessary at this time. | N/A |

3. MEANS OF ESCAPE

To facilitate escape it is necessary to ensure that protected escape routes are safeguarded against the ingress of smoke to regulate the distance people have to travel before they reach a storey exit or final exit.

- | | | |
|--------|--|-----|
| ■ 3.1 | The travel distance to the nearest storey exit is acceptable. | COM |
| ■ 3.2 | The number of escape routes from a room or storey is acceptable. | COM |
| ■ 3.3 | Escape routes from inner rooms are acceptable. | COM |
| ■ 3.4 | All corridors are provided with adequate fire resistance and facilities to allow persons to reach a storey exit safely. | COM |
| ■ 3.5 | Premises in single occupancy. | N/A |
| ■ 3.6 | Flat roofs do not form part of the escape route. | N/A |
| ■ 3.7 | No accommodation stairways and or lifts are present. | N/A |
| ■ 3.8 | No stairways were present. | N/A |
| ■ 3.9 | External routes are acceptable and external stairways are sufficiently protected to ensure the safe escape of occupants. | COM |
| ■ 3.10 | The arrangements for the evacuation of disabled people is considered adequate. | COM |
| ■ 3.11 | Fire engineered systems are not installed in this building. | N/A |

4. DOORS AND PARTITIONS

Doors and partitions are one of the most important links in the chain of fire safety precautions. To ensure the safety of the occupants during an escape, some doors and partitions may need to provide a degree of fire resistance.

- | | | |
|-------|--|--------|
| ■ 4.1 | The installation and maintenance of fire resisting doorsets is unacceptable. | NONCOM |
| ■ 4.2 | All fire resisting partitions are constructed and maintained to an appropriate standard. | COM |
| ■ 4.3 | All doors on escape routes are capable of being used effectively. | COM |

5. SIGNS AND NOTICES

Research into the public comprehension of the layout and ease of finding destinations in a building has revealed significant way-finding problems. Such confusion can jeopardise peoples' ability to escape in an emergency situation. Careful attention is needed in positioning, content and presentation of all safety signs.

- | | | |
|-------|---|-----|
| ■ 5.1 | Signs and notices are provided to the appropriate standard. | COM |
|-------|---|-----|

6. FIRE FIGHTING EQUIPMENT

Portable and Fixed fire fighting equipment can be used to good effect if a fire is detected in the early stages. Early attack on the fire will inhibit its growth and so reduce life hazard and financial loss.

- | | | |
|-------|--|-----|
| ■ 6.1 | The provision, siting and maintenance of extinguishers is in accordance with appropriate standard. | COM |
| ■ 6.2 | The fire suppression system is provided to the appropriate standard. | COM |

7. FIRE ALARMS

Irrespective of any other devices that may be installed in a building it is imperative the occupants are made aware of a fire as soon as practically possible. As well as providing this function an effective fire alarm system allows the occupier to make contact with the local fire brigade whilst the fire is still in its early stages.

- | | | |
|-------|---|-----|
| ■ 7.1 | The fire alarm system is provided and maintained in accordance with the appropriate standard. | COM |
| ■ 7.2 | The fire alarm system is adequately maintained and tested. | COM |

8. LIGHTING

The premises must be provided with sufficient general lighting to ensure the occupants can utilize escape routes safely in an emergency. If the supply of normal lighting fails emergency lighting may also be required. This form of lighting will also indicate escape routes to allow safe movement towards and through exits as well as ensuring that fire alarm call points and fire fighting equipment can be readily located.

- | | | |
|-------|---|-----|
| ■ 8.1 | There is sufficient general lighting provided throughout the premises. | COM |
| ■ 8.2 | The emergency lighting system is provided and maintained in accordance with the appropriate standard. | COM |
| ■ 8.3 | The emergency lighting system is adequately maintained and tested. | COM |

9. MANAGEMENT

If all foregoing elements are followed the fire safety provisions are likely to be such that in the event of fire, the occupants of a building will be able to reach a place of safety. However, these fire safety provisions can be seriously compromised by a lack of fire safety management.

- | | | |
|-------|---|-----|
| ■ 9.1 | Management and staff are fully aware of the fire safety features of the premises and their responsibilities in law. | COM |
| ■ 9.2 | All staff have received the appropriate fire awareness training. | COM |
| ■ 9.3 | Housekeeping arrangements were satisfactory. | COM |

<p>KEY TO STATUS:- COM - Compliant NONCOM - Non Compliant REC - Recommendation N/A - Not Applicable</p>

RISK IMPROVEMENT PLAN**FIRE**


This report should be read in conjunction with the CAD diagram at the back of this binder

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WF12 9EE
UK

UPRN:
RAMIS PIN:
Departments:
Assessment No:

9147519
Schools (1)
100021

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor	Food Technology.	1082971 

Ref: 4.1

Priority: Medium

The installation and maintenance of fire resisting doorsets is unacceptable.

■ 2. Cold smoke seals defective.

To ensure the integrity of fire resisting doorsets:


2. Replace defective cold smoke seals.



Remedial Action Date: 90 Days

Signed Completed By: _____

Date Completed On: _____

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Post 16 - Ground Floor	Kitchen.	1082982 

Ref: 4.1

Priority: Medium

The installation and maintenance of fire resisting doorsets is unacceptable.

■ 8. Door not closing properly.

To ensure the integrity of fire resisting doorsets:

8. Door should be repaired to ensure it closes fully onto its rebates and locks.



Remedial Action Date: 90 Days

Signed Completed By: _____

Date Completed On: _____

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Ravenshall (Main Building) - All Floors	General.	<u>1082968</u>

Ref: 1.1

Priority: Medium

All potential ignition sources have been identified and effective control measures have been put in place.

- 99. (Other) - The gas heating system maintenance is overdue.



To ensure the risk of ignition is reduced:

- 99. Please make arrangements to carryout the gas heating system maintenance.

**Action Taken (UID / REF-1082968)** - This action has been completed

Signed Completed By (UID / REF-1082968): Chris
Hitchen

Date Completed On: 14/2/2019

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	The Zone.	<u>426822</u> 
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	The Zone.	<u>426848</u> 

Ref: 1.1

Priority: 4

All potential ignition sources have been identified and effective control measures have been put in place.

- 24. Extension leads being used inappropriately.

To ensure the risk of ignition is reduced:

- 24. Extension leads to be used in accordance with manufacturers instructions and regularly checked/tested.

**Action Taken (UID / REF-426822)** - This action has been completed through discussion with the school to ensure that they maintain safe practices when using under desk cables**Action Taken (UID / REF-426848)** - This action has been completed by instructing the school to remove their extension lead

Signed Completed By (UID / REF-426822): Michael Hall

Date Completed On: 6/9/2013

Signed Completed By (UID / REF-426848): Michael Hall

Date Completed On: 6/9/2013

RISK IMPROVEMENTS TAKEN**FIRE**


This report should be read in conjunction with the CAD diagram at the back of this binder

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

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RAMIS PIN:
Departments:
Assessment No:

9147519
Schools (1)
100021

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	External Store.	<u>426823</u> 

Ref: 1.2

Priority: 3

All flammable, combustible and other dangerous substances have been identified and effective control measures put in place.


- 99. (Other) - The storage arrangements for hazardous substances is inadequate.

To ensure the effective management of flammable, combustible and other dangerous materials:

- 99. Hazardous substances must be stored in accordance with the relevant Health and Safety guidance.

Action Taken (UID / REF-426823) - This action has been completed

Signed Completed By (UID / REF-426823): Jayne Ellis Date Completed On: 15/2/2014

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor	Double Doors to the Gym.	<u>580416</u> 

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 2. Cold smoke seals defective.

To ensure the integrity of fire resisting doorsets:

- 2. Replace defective cold smoke seals.

Action Taken (UID / REF-580416) - This action has been completed

Signed Completed By (UID / REF-580416): Jayne Ellis Date Completed On: 21/10/2015

RISK IMPROVEMENTS TAKEN**FIRE**


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100021

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	Science Classroom.	426824 

Ref: 4.1

Priority: 4

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 6. Ineffective self closing devices.
- 8. Door not closing properly.

To ensure the integrity of fire resisting doorsets:


6. Repair or replace the self closing device(s).

Action Taken (UID / REF-426824) - This action has been completed

8. Door should be repaired to ensure it closes fully onto its rebates and locks.

Action Taken (UID / REF-426824) - This action has been completed

Signed Completed By (UID / REF-426824): Jayne Ellis Date Completed On: 30/11/2014

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	10/4/2017	Ravenshall (Main Building) - Ground Floor	Gym 34.	839767 

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 6. Ineffective self closing devices.
- 17. Self-closing device(s) required.

To ensure the integrity of fire resisting doorsets:

6. Repair or replace the self closing device(s).

Action Taken (UID / REF-839767) - This action has been completed

17. The door(s) should be fitted with a positive self closing device(s).

Action Taken (UID / REF-839767) - This action has been completed

Signed Completed By (UID / REF-839767): Jayne Ellis Date Completed On: 5/6/2017


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Assessment No: 100021

Site Contact Name: Nigel Ingham
Telephone: 07850951922

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor Cross Corridor Doors.		<u>580417</u> 

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.


- 99. (Other) - There appears to be damage to the glazing in the two double sets of the cross corridor fire doors.

To ensure the integrity of fire resisting doorsets:

99. Please make arrangements to assess if the glazing has been damage and what effective this may have on the fire resistance of the glazing to these doors.

Action Taken (UID / REF-580417) - This action has been completed

Signed Completed By (UID / REF-580417): Jayne Ellis Date Completed On: 18/7/2015

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor Hall/Dining.		<u>1082979</u> 

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 99. (Other) - Sets of double fire doors fitted with smoke seals opening onto escape routes should be checked in order to ensure that the gap between the leading edges does not exceed 3mm.

To ensure the integrity of fire resisting doorsets:

99. Adjust the doors to ensure that the gap between the leading edges does not exceed 3mm.

Action Taken (UID / REF-1082979) - This action has been completed

Signed Completed By (UID / REF-1082979): Chris Hitchen

Date Completed On: 17/4/2019

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor	Science Dual Use.	580428
Graham Millett	10/4/2017	Ravenshall (Main Building) - Ground Floor	Hall/Dining 29.	839769

Ref: 4.1

Priority: Medium

The fire resisting doorsets are installed and maintained to an acceptable standard.

- 25. The fire resisting door is sticking on the floor on its bottom edge.

To ensure the integrity of fire resisting doorsets:

25. The door should receive suitable attention to enable it to swing freely. Ensure the maximum gap at the base of the door is not excessive and does not compromise its purpose.

Action Taken (UID / REF-580428) - This action has been completed**Action Taken (UID / REF-839769)** - This action has been completed

Signed Completed By (UID / REF-580428): Jayne Ellis Date Completed On: 1/7/2015

Signed Completed By (UID / REF-839769): Jayne Ellis Date Completed On: 2/6/2017

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	General - Where indicated	426828
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	Food Technology.	426845
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor	Double Doors to the Gym.	580455

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 1. Fire door(s) not provided with "Fire Door Keep Shut" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:

1. Fire door(s) should be provided with a "Fire Door Keep Shut" sign. Signs to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499.

Action Taken (UID / REF-426828) - This action has been completed**Action Taken (UID / REF-426845)** - This action has been completed**Action Taken (UID / REF-580455)** - This action has been completed

Signed Completed By (UID / REF-426828): Jayne Ellis Date Completed On: 25/3/2014

Signed Completed By (UID / REF-426845): Jayne Ellis Date Completed On: 25/3/2014

Signed Completed By (UID / REF-580455): Jayne Ellis Date Completed On: 1/7/2015

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor	Catering Kitchen.	<u>580498</u>
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	Hall/Dining.	<u>426830</u>

Ref: 5.1

Priority: 4

Signs and notices are provided to the appropriate standard.

- 5. Door(s) not provided with "Fire Exit" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:

5. Fire exit door(s) should be provided with a "Fire Exit" sign. Signs to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499.

Action Taken (UID / REF-580498) - This action has been completed

Action Taken (UID / REF-426830) - This action has been completed

Signed Completed By (UID / REF-580498): Jayne Ellis

Date Completed On: 1/7/2015

Signed Completed By (UID / REF-426830): Jayne Ellis

Date Completed On: 15/3/2014

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	Corridor.	<u>426831</u>

Ref: 5.1

Priority: 4

Signs and notices are provided to the appropriate standard.

- 6. Directional fire exit signs not provided.

To ensure preventive and proactive fire safety measures are adequately indicated:

6. Directional fire exit signs should be provided at the locations shown on plan. Signs to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499.

Action Taken (UID / REF-426831) - This action has been completed

Signed Completed By (UID / REF-426831): Jayne Ellis

Date Completed On: 15/3/2014

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	General - In Rooms Indicated "S12".	<u>426829</u>
Graham Millett	10/4/2017	Post 16 - Ground Floor	Adjacent to the Call Points.	<u>839765</u>

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 7. Fire routine notice(s) not provided.

To ensure preventive and proactive fire safety measures are adequately indicated:

- 7. Fire routine notice(s) should be provided at the locations shown on the plan.



Action Taken (UID / REF-426829) - This action has been completed

Action Taken (UID / REF-839765) - This action has been completed

Signed Completed By (UID / REF-426829): Jayne Ellis Date Completed On: 15/3/2014
Signed Completed By (UID / REF-839765): Jayne Ellis Date Completed On: 17/6/2017

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	External Face of Doors from the Gym.	<u>426832</u>

Ref: 5.1

Priority: 4

Signs and notices are provided to the appropriate standard.

- 13. Exit door not provided with "Fire Exit Keep Clear" sign.

To ensure preventive and proactive fire safety measures are adequately indicated:

- 13. The door(s) should be provided with "Fire Exit Keep Clear" sign in accordance with the Health and Safety (Safety Signs and Signals) Regulations 1996.



Action Taken (UID / REF-426832) - This action has been completed

Signed Completed By (UID / REF-426832): Jayne Ellis Date Completed On: 15/3/2014

RISK IMPROVEMENTS TAKEN**FIRE**


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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor Design and Technology.		<u>426826</u> 

Ref: 5.1

Priority: 4

Signs and notices are provided to the appropriate standard.

- 21. Call points that are not otherwise visible are not provided with appropriate signs.

To ensure preventive and proactive fire safety measures are adequately indicated:

21. Indicate the call points shown on plan by an appropriate sign. Signs to comply with the Health and Safety (Safety Signs and Signals) Regulations 1996.

Action Taken (UID / REF-426826) - This action has been completed by the school removing the obstructing tube

Signed Completed By (UID / REF-426826): Michael Hall Date Completed On: 6/9/2013

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor External Technology Store.		<u>426850</u>

Ref: 5.1

Priority: 4

Signs and notices are provided to the appropriate standard.

- 25. Flammable storage areas are not clearly indicated.

To ensure preventive and proactive fire safety measures are adequately indicated:

25. Flammable storage areas should be clearly indicated by an appropriate sign.

Action Taken (UID / REF-426850) - This action has been completed

Signed Completed By (UID / REF-426850): Jayne Ellis Date Completed On: 15/3/2014

RISK IMPROVEMENTS TAKEN**FIRE**


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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor	Key Stage 1 & 2 Resource Store.	<u>580497</u> 

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.


- 99. (Other) - "Fire Door Keep Shut" sign wording has faded.

To ensure preventive and proactive fire safety measures are adequately indicated:

99. Replace faded "Fire Door Keep Shut" sign with "Fire Door Keep Locked" sign. Signs to comply to the Health and Safety (Safety Signs and Signals) Regulation 1996 and BS 5499.

Action Taken (UID / REF-580497) - This action has been completed

Signed Completed By (UID / REF-580497): Jayne Ellis Date Completed On: 1/7/2015

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	Hall/Dining Store.	<u>426833</u> 

Ref: 5.1

Priority: 4

Signs and notices are provided to the appropriate standard.

- 99. (Other) - The "Fire Door Keep Shut" signs are damaged/faded.

To ensure preventive and proactive fire safety measures are adequately indicated:

99. The "Fire Door Keep Shut" signs require replacing. Signs should comply with the Health and Safety (Safety Signs and Signals) Regulations 1996 and BS 5499.

Action Taken (UID / REF-426833) - This action has been completed

Signed Completed By (UID / REF-426833): Jayne Ellis Date Completed On: 28/3/2014

RISK IMPROVEMENTS TAKEN**FIRE**


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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor	General - Primary Wing.	<u>1082980</u> 

Ref: 5.1

Priority: Medium

Signs and notices are provided to the appropriate standard.

- 26. The "Fire Routine" notices require specific emergency plan information to be written onto them.

To ensure preventive and proactive fire safety measures are adequately indicated:

- 26. Complete detail information in the relevant positions on the "Fire Routine" notices.

**Action Taken (UID / REF-1082980)** - This action has been completed

Signed Completed By (UID / REF-1082980): Chris
Hitchen

Date Completed On: 17/4/2019

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	General - Where Indicated.	<u>426842</u>
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor	Science Dual Use.	<u>580499</u>

Ref: 6.1

Priority: Low

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

- 1. Insufficient equipment provided.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 1. Additional extinguishers should be provided in the position indicated on plan.

**Action Taken (UID / REF-426842)** - This action has been completed**Action Taken (UID / REF-580499)** - This action has been completed

Signed Completed By (UID / REF-426842): Jayne Ellis
Signed Completed By (UID / REF-580499): Jayne Ellis

Date Completed On: 28/3/2014

Date Completed On: 1/7/2015

RISK IMPROVEMENTS TAKEN**FIRE**


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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor	Technology External Store.	<u>1082981</u> 

Ref: 6.1

Priority: Low

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

- 4. Equipment not adequately secured.


To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 4. Extinguishers should be fixed against the wall with the base of the extinguishers approximately 160mm from floor level.

Action Taken (UID / REF-1082981) - This action has been completed

Signed Completed By (UID / REF-1082981): Chris
Hitchen

Date Completed On: 17/4/2019

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor	Design & Technology.	<u>1082977</u> 

Ref: 6.1

Priority: Low

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

- 99. (Other) - Portable fire fighting equipment should be easily accessible and free from obstruction at all materials times.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 99. Please maintain portable fire fighting equipment easily accessible and free from obstruction.

Action Taken (UID / REF-1082977) - This action has been completed

Signed Completed By (UID / REF-1082977): Chris
Hitchen

Date Completed On: 17/4/2019

RISK IMPROVEMENTS TAKEN**FIRE**



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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	10/4/2017	Ravenshall (Main Building) - Ground Floor	Design and Technology 22.	839766 
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor	Store.	1082970 

Ref: 6.1

Priority: Low

The provision, siting and maintenance of extinguishers is in accordance with appropriate standard.

- 8. There is/are dry powder extinguisher(s) located for use indoors for general risks. BS 5306-8 suggests that for health and safety reasons, they should be replaced for general indoor risks, unless there is a specific reason to retain them. Here there is not that we can determine.

To ensure the installation and maintenance of portable fire fighting equipment is acceptable:

- 8. It is recommended that this type of fire extinguisher is phased out over a period of time acceptable to the client and replaced with a suitable alternative(s)

Action Taken (UID / REF-839766) - This action has been completed**Action Taken (UID / REF-1082970)** - This action has been completed

Signed Completed By (UID / REF-839766): Jayne Ellis

Date Completed On: 30/5/2017

Signed Completed By (UID / REF-1082970): Chris Hitchen

Date Completed On: 27/8/2019

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	10/4/2017	All Buildings - All Floors	General - Fire alarm	839771

Ref: 7.2

Priority: Medium

The fire alarm system is adequately maintained and tested.

- 99. (Other) - The inspection of the automatic fire detection and alarm system is overdue.

To ensure alarm systems operate in an emergency:

- 99. Please make arrangements to carry out the inspection of the automatic fire detection and alarm system.

Action Taken (UID / REF-839771) - This action has been completed

Signed Completed By (UID / REF-839771): Jayne Ellis

Date Completed On: 21/4/2017

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	All Buildings - All Floors	General.	<u>1082983</u>

Ref: 7.2

Priority: Medium

The fire alarm system is adequately maintained and tested.

- 99. (Other) - The fire detection and alarm system test is overdue.

To ensure alarm systems operate in an emergency:

- 99. Please make arrangements to carryout the fire detection and alarm system test.

**Action Taken (UID / REF-1082983)** - This action has been completed

Signed Completed By (UID / REF-1082983): Chris
Hitchen

Date Completed On: 26/4/2019

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	General.	<u>426846</u>
Graham Millett	10/4/2017	Ravenshall (Main Building) - Ground Floor	Corridor CO-09.	<u>839770</u> ■
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor	Design & Technology.	<u>1082972</u> ■

Ref: 8.2

Priority: Medium

The emergency lighting system is provided and maintained in accordance with the appropriate standard.

- 10. The existing escape lighting system damaged/defective.

To ensure people can safely use escape routes:

- 10. The emergency lighting system requires examination by a competent person.

**Action Taken (UID / REF-426846)** - This action has been completed**Action Taken (UID / REF-839770)** - This action has been completed**Action Taken (UID / REF-1082972)** - This action has been completed

Signed Completed By (UID / REF-426846): Jayne Ellis
Signed Completed By (UID / REF-839770): Jayne Ellis
Signed Completed By (UID / REF-1082972): Chris
Hitchen

Date Completed On: 21/8/2014

Date Completed On: 30/5/2017

Date Completed On: 26/4/2019

RISK IMPROVEMENTS TAKEN**FIRE**

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Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - Ground Floor	General.	<u>426847</u>

Ref: 9.2

Priority: 3

All staff have received the appropriate fire awareness training.

- 2. No appropriate ongoing fire awareness training given.
- 7. No evacuation drill carried out in last 6 months.
- 8. No records kept on site of fire training given.

To ensure staff are aware of what to do in an emergency and how to reduce the risk of fire to a minimum:

2. Fire awareness training should be given at regular intervals or immediately when there is a material change to the risk assessment.

Action Taken (UID / REF-426847) - This action has been completed, training completed by Pinnacle Health and Safety Team

7. Evacuation drill should be carried out once every 6 months.

Action Taken (UID / REF-426847) - This action has been completed, training completed by Pinnacle Health and Safety Team

8. A record of all fire safety training should be kept on site.

Action Taken (UID / REF-426847) - This action has been completed, training completed by Pinnacle Health and Safety Team

Signed Completed By (UID / REF-426847): Michael Hall Date Completed On: 30/10/2013

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	All Buildings - All Floors	General.	<u>1082984</u>

Ref: 9.2

Priority: Medium

All staff have received the appropriate fire awareness training.

- 7. No evacuation drill carried out in last 6 months.

To ensure staff are aware of what to do in an emergency and how to reduce the risk of fire to a minimum:

7. Evacuation drill should be carried out once every 6 months.

Action Taken (UID / REF-1082984) - This action has been completed

Signed Completed By (UID / REF-1082984): Chris Hitchen

Date Completed On: 17/7/2019

RISK IMPROVEMENTS TAKEN**FIRE**

This report should be read in conjunction with the CAD diagram at the back of this binder

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

UPRN:
RAMIS PIN:
Departments:
Assessment No:

9147519
Schools (1)
100021

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	10/4/2017	All Buildings - All Floors	General.	<u>839772</u>

Ref: 9.2

Priority: Medium

All staff have received the appropriate fire awareness training.


- 99. (Other) - We were unable to ascertain the number of fire marshals available and therefore the adequacy of these numbers.

To ensure staff are aware of what to do in an emergency and how to reduce the risk of fire to a minimum:

- 99. Please confirm that there are an adequate number of fire marshals available.

Action Taken (UID / REF-839772) - This action has been completed

Signed Completed By (UID / REF-839772): Jayne Ellis Date Completed On: 12/7/2018

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	27/8/2013	Ravenshall (Main Building) - 1st Floor	Comms Room.	<u>426849</u> 

Ref: 9.3

Priority: 4

Housekeeping arrangements were satisfactory.

- 1. No arrangements for safe disposal of flammable/combustible materials.
- 8. Inappropriate use of room/space.

To reduce the risk of fire:

- 1. Suitable arrangements must be made for the safe disposal of flammable/combustible materials.

Action Taken (UID / REF-426849) - This action has been completed

- 8. The room/space should be utilised for the purpose for which it was designed.

Action Taken (UID / REF-426849) - This action has been completed

Signed Completed By (UID / REF-426849): Jayne Ellis Date Completed On: 28/3/2014

RISK IMPROVEMENTS TAKEN**FIRE**


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Ravensthorpe Road
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Dewsbury
WF12 9EE
UK

UPRN:
RAMIS PIN:
Departments:
Assessment No:

9147519
Schools (1)
100021

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	15/4/2019	Ravenshall (Main Building) - Ground Floor	Service Intake Store.	1082969 

Ref: 9.3

Priority: Medium

Housekeeping arrangements were satisfactory.

- 8. Inappropriate use of room/space.


To reduce the risk of fire:

- 8. The room/space should be utilised for the purpose for which it was designed.

Action Taken (UID / REF-1082969) - This action has been completed

Signed Completed By (UID / REF-1082969): Chris
Hitchen

Date Completed On: 17/4/2019

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	10/4/2017	Ravenshall (Main Building) - Ground Floor	Service Intake 32C.	839768 

Ref: 9.3

Priority: Medium

Housekeeping arrangements were satisfactory.

- 8. Inappropriate use of room/space.
- 14. There is an unacceptable level of combustible storage within the vicinity of electrical intake/distribution equipment or within rooms specific to this purpose.

To reduce the risk of fire:

- 8. The room/space should be utilised for the purpose for which it was designed.

Action Taken (UID / REF-839768) - This action has been completed

- 14. Electrical intake/distribution equipment should be maintained clear of combustible material at all times. This includes rooms that are specific to this purpose.

Action Taken (UID / REF-839768) - This action has been completed

Signed Completed By (UID / REF-839768): Jayne Ellis

Date Completed On: 29/5/2017

RISK IMPROVEMENTS TAKEN**FIRE**

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Ravensthorpe Road
Ravensthorpe
Dewsbury
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UK

UPRN:
RAMIS PIN:
Departments:
Assessment No:

9147519
Schools (1)
100021

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

Assessor:	Date:	Building - Floor:	Room:	UID / REF:
Graham Millett	26/5/2015	Ravenshall (Main Building) - Ground Floor	Service Intake.	580500 

Ref: 9.3

Priority: Medium

Housekeeping arrangements were satisfactory.

- 14. There is an unacceptable level of combustible storage within the vicinity of electrical intake/distribution equipment or within rooms specific to this purpose.

To reduce the risk of fire:

- 14. Electrical intake/distribution equipment should be maintained clear of combustible material at all times. This includes rooms that are specific to this purpose.

Action Taken (UID / REF-580500) - This action has been completed

Signed Completed By (UID / REF-580500): Jayne Ellis Date Completed On: 1/6/2015

FIRE PHOTOGRAPH

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

UPRN:

RAMIS PIN:

9147519

Departments:

Schools (1)

Assessment No:

100021

Assessment Date:

15/4/2019

Assessor:

Graham Millett

UID / REF: 1082971
Building: Ravenshall (Main Building)
Floor: Ground Floor
Room: Food Technology.
Section: 4. DOORS AND PARTITIONS
Sub Section: 1. Fire Resisting Doors
Cause for Concern: Cold smoke seals defective.



FIRE PHOTOGRAPH

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
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UK

Site Contact Name: **Nigel Ingham**
 Telephone: **07850951922**

UPRN:

RAMIS PIN:

Departments:

Assessment No:

Assessment Date:

Assessor:

9147519

Schools (1)

100021

15/4/2019

Graham Millett

UID / REF: 1082982
 Building: Post 16
 Floor: Ground Floor
 Room: Kitchen.
 Section: 4. DOORS AND PARTITIONS
 Sub Section: 1. Fire Resisting Doors
 Cause for Concern: Door not closing properly.



FIRE LOG BOOK

Ravenshall School
Ravensthorpe Road
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Dewsbury
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UK

Site Contact Name: **Nigel Ingham**
 Telephone: **07850951922**

UPRN:
 RAMIS PIN:
 Departments:
 Assessment No:
 Assessment Date:
 Assessor:

9147519
Schools (1)
100021
15/4/2019
Graham Millett

	Next Due Date	Last Completed
Escape Routes	Not Applicable	N/A
Actions Taken		
Fire Training	9/4/2020	10/4/2017
Actions Taken		
Fire Drill	13/1/2020	17/7/2019
Actions Taken		
Fire Fighting Equipment	25/8/2020	26/8/2019
Actions Taken		
Sprinkler/Suppression System	26/8/2020	27/8/2019
Actions Taken		
PAT Tests	18/8/2020	19/8/2019
Actions Taken		
Electrical Wiring Tests	12/8/2020	14/8/2015
Actions Taken		
Fire Detection and Alarm	23/4/2020	24/4/2019
Actions Taken		
Emergency Lighting	22/4/2020	23/4/2019
Actions Taken		
Fire Engineered System	Not Applicable	N/A
Actions Taken		
Heating System	23/4/2020	24/4/2019
Actions Taken		

EMPLOYEE SUMMARY FOR FIRE

**Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK**

MODERATE RISK



90 DAY NOTICE

Departments:	Schools (1)	Building PIN:	9147519
Date of Audit:	15/4/2019	Building Type:	Teaching Establishments
Name of Auditor:	Graham Millett	Audit No:	100021
Re-inspection Date:	15/4/2021	Client:	Pinnacle PSG
Published Date:	15/5/2019	Site Contact:	Nigel Ingham

RISK RATING

Every defect or non-compliance contributes towards your overall risk value. For simplicity the assessment uses a traffic light system :-

Green - Minimal risk Amber - Moderate risk Red - Substantial risk Override red - Intolerable risk
Your building is currently, **AMBER - MODERATE RISK**

SITE DESCRIPTION

A two storey building of steel frame construction with brick and glazed external walls, brick/block/plaster internal walls, and concrete floors with flat and shallow panel pitched roofs. There is a small first floor which houses the plant room. Also on the site is a single storey, two classrooms, module type building used by the over 16 students. The site is secured by a boundary fence.

PREVIOUS HISTORY OF FIRE INCIDENCE

None.

PREMISES DETAILS

No of Buildings	2
Maximum Number of Staff	122
Floor Area (Audited) m ²	2757 (2757)
Total Occupancy	304
Outstanding Enforcement Notices	No
Occupants with Disabilities	190
Sleeping Occupants	None
Persons specifically at risk?	No

BUILDINGS SUMMARY

	Floors	Area m²
Ravenshall (Main Building)	2	2557
Post 16	1	200

EMPLOYEE SUMMARY FOR FIRE

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

Site Contact Name: **Nigel Ingham**
Telephone: **07850951922**

UPRN:

RAMIS PIN:

Departments:

Assessment No:

Assessment Date:

Assessor:

9147519
Schools (1)
100021
15/4/2019
Graham Millett

Ref	Areas Assessed	STATUS
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1. HAZARDS

Identification of hazards and their removal or effective control is an integral part of a fire risk assessment. Hazards in this assessment are related to ignition sources and the presence of flammable, combustible and other dangerous materials as defined in the Chemicals (Hazard Information and Packaging for Supply) Regulation 2002.

- | | | |
|--------------------------|---|-----|
| <input type="checkbox"/> | 1.1 All potential ignition sources have been identified and effective control measures have been put in place. | COM |
| <input type="checkbox"/> | 1.2 All flammable, combustible and other dangerous substances have been identified and effective control measures put in place. | COM |

2. CONSTRUCTION

Structural fire protection is intended to ensure that the building will not collapse prematurely in a fire and that the means of escape for the occupants can be utilized without undue risk. It will not, however, necessarily avoid the material loss of the property. The structural protection is also intended to reduce the potential of fire spread from one building to another.

- | | | |
|--------------------------|--|-----|
| <input type="checkbox"/> | 2.1 The fire resisting separating floors and or walls of the building are acceptable. | COM |
| <input type="checkbox"/> | 2.2 There are no lifts present. | N/A |
| <input type="checkbox"/> | 2.3 There are no shafts for hoists and services present in the building. | N/A |
| <input type="checkbox"/> | 2.4 The surface spread of flame classifications for materials covering the walls and ceilings is acceptable. | COM |
| <input type="checkbox"/> | 2.5 The fire separation of ancillary accommodation is acceptable. | COM |
| <input type="checkbox"/> | 2.6 Assessment of the provision of cavity barriers is deemed not necessary at this time. | N/A |

3. MEANS OF ESCAPE

To facilitate escape it is necessary to ensure that protected escape routes are safeguarded against the ingress of smoke to regulate the distance people have to travel before they reach a storey exit or final exit.

- | | | |
|--------------------------|--|-----|
| <input type="checkbox"/> | 3.1 The travel distance to the nearest storey exit is acceptable. | COM |
| <input type="checkbox"/> | 3.2 The number of escape routes from a room or storey is acceptable. | COM |
| <input type="checkbox"/> | 3.3 Escape routes from inner rooms are acceptable. | COM |
| <input type="checkbox"/> | 3.4 All corridors are provided with adequate fire resistance and facilities to allow persons to reach a storey exit safely. | COM |
| <input type="checkbox"/> | 3.5 Premises in single occupancy. | N/A |
| <input type="checkbox"/> | 3.6 Flat roofs do not form part of the escape route. | N/A |
| <input type="checkbox"/> | 3.7 No accommodation stairways and or lifts are present. | N/A |
| <input type="checkbox"/> | 3.8 No stairways were present. | N/A |
| <input type="checkbox"/> | 3.9 External routes are acceptable and external stairways are sufficiently protected to ensure the safe escape of occupants. | COM |
| <input type="checkbox"/> | 3.10 The arrangements for the evacuation of disabled people is considered adequate. | COM |
| <input type="checkbox"/> | 3.11 Fire engineered systems are not installed in this building. | N/A |

4. DOORS AND PARTITIONS

Doors and partitions are one of the most important links in the chain of fire safety precautions. To ensure the safety of the occupants during an escape, some doors and partitions may need to provide a degree of fire resistance.

- 4.1 The installation and maintenance of fire resisting doorsets is unacceptable. NONCOM
- 4.2 All fire resisting partitions are constructed and maintained to an appropriate standard. COM
- 4.3 All doors on escape routes are capable of being used effectively. COM

5. SIGNS AND NOTICES

Research into the public comprehension of the layout and ease of finding destinations in a building has revealed significant way-finding problems. Such confusion can jeopardise peoples' ability to escape in an emergency situation. Careful attention is needed in positioning, content and presentation of all safety signs.

- 5.1 Signs and notices are provided to the appropriate standard. COM

6. FIRE FIGHTING EQUIPMENT

Portable and Fixed fire fighting equipment can be used to good effect if a fire is detected in the early stages. Early attack on the fire will inhibit its growth and so reduce life hazard and financial loss.

- 6.1 The provision, siting and maintenance of extinguishers is in accordance with appropriate standard. COM
- 6.2 The fire suppression system is provided to the appropriate standard. COM

7. FIRE ALARMS

Irrespective of any other devices that may be installed in a building it is imperative the occupants are made aware of a fire as soon as practically possible. As well as providing this function an effective fire alarm system allows the occupier to make contact with the local fire brigade whilst the fire is still in its early stages.

- 7.1 The fire alarm system is provided and maintained in accordance with the appropriate standard. COM
- 7.2 The fire alarm system is adequately maintained and tested. COM

8. LIGHTING

The premises must be provided with sufficient general lighting to ensure the occupants can utilize escape routes safely in an emergency. If the supply of normal lighting fails emergency lighting may also be required. This form of lighting will also indicate escape routes to allow safe movement towards and through exits as well as ensuring that fire alarm call points and fire fighting equipment can be readily located.

- 8.1 There is sufficient general lighting provided throughout the premises. COM
- 8.2 The emergency lighting system is provided and maintained in accordance with the appropriate standard. COM
- 8.3 The emergency lighting system is adequately maintained and tested. COM

9. MANAGEMENT

If all foregoing elements are followed the fire safety provisions are likely to be such that in the event of fire, the occupants of a building will be able to reach a place of safety. However, these fire safety provisions can be seriously compromised by a lack of fire safety management.

- 9.1 Management and staff are fully aware of the fire safety features of the premises and their responsibilities in law. COM
- 9.2 All staff have received the appropriate fire awareness training. COM
- 9.3 Housekeeping arrangements were satisfactory. COM

KEY TO STATUS:- COM - Compliant
 NONCOM - Non Compliant
 REC - Recommendation
 N/A - Not Applicable

MITIGATION AGAINST THE EFFECTS OF FIRE

**Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK**



Departments:	Schools (1)	Building PIN:	9147519
Date of Audit:	15/4/2019	Building Type:	Teaching Establishments
Name of Auditor:	Graham Millett	Audit No:	100021
Re-inspection Date:	15/4/2021	Client:	Pinnacle PSG
Published Date:	15/5/2019	Site Contact:	Nigel Ingham

This detail will assist both you and the local authority fire brigade to mitigate the effects of fire should one occur.

Detail	Floor	Location
Main Electrical Intake	Ground	Service Intake Room.
Main Gas Intake	Ground	Service Intake Room.
Fire Alarm Indicator Panel	Ground	Entrance Lobby.
Sprinkler Stop Valve	Ground	Sprinkler Pump Room.
Fire Fighting Switches	N/A.	
Nature and Location of Hazardous Process/Contents		
None specified.	None	
Nature and Location of Hazards in construction		
None specified.	None	
Nature and Location of any Business Critical Areas		
None specified.	None	

Fire Fighting Shafts and Risers

N/A.

Emergency Access for Fire Service Vehicles

From Ravensthorpe Road via car park.

Location of Fire Hydrants

Approximately 50 metres opposite the site on adjacent track (100mm).

Location of nearest open water

River Calder approximately 800 metres.

POTENTIAL FOR IGNITION PROFILE

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

UPRN:
 RAMIS PIN:
 Site Contact Name:
 Telephone:

9147519
Nigel Ingham
07850951922

The following significant ignition sources were found in the premises:				
Description of Material.	Present	Location	Quantity	Control Measures in Place
Smokers Materials	✔	Ravenshall (Main Building), Ground Floor, General..		Smoking is not permitted in the premises. Appropriate signage is in place.
Fixed electrical equipment	✔	Ravenshall (Main Building), Ground Floor, General..	Number	Within current test period.
Portable electrical equipment	✔	Ravenshall (Main Building), Ground Floor, General..	Number	Within current test period. Tested on 16/8/2018 by Fused UK.
Mains electricity supply	✔	Ravenshall (Main Building), Ground Floor, General..	1	Within current five year test period. Inspected on 14/8/2015 by T Clarke.
Electrical extension leads	✔	Ravenshall (Main Building), Ground Floor, The Zone..	Several	None. Extension leads to be used in accordance with manufacturers instructions and regularly checked/tested. This action has been completed through discussion with the school to ensure that they maintain safe practices when using under desk cables.
Electrical extension leads	✔	Ravenshall (Main Building), Ground Floor, The Zone..	1	None. Extension leads to be used in accordance with manufacturers instructions and regularly checked/tested. This action has been completed by instructing the school to remove their extension lead.
Electrical adaptors	✘			
Electrical heating system	✘			
Electric portable heating system	✘			
Gas heating system	✔	Ravenshall, All Floors, General..		None. Please make arrangements to carryout the gas heating system maintenance. This action has been completed.
Portable gas heating appliances	✘			
Cooking appliances	✔	Ravenshall (Main Building), Ground Floor, Catering Kitchen..	1	Extraction system cleaned at regular intervals.
Hot work processes	✔	Ravenshall (Main Building), Ground Floor, General..		Permit to work systems are in place.
Potential for deliberate ignition	✔	Ravenshall (Main Building), Ground Floor, External Area..	Number	Waste bins are located within a secure bin store. The site is locked and the school secured outside of school hours. CCTV and Intruder alarm installed.
Open flame/equipment/processes	✘			

Display lighting equipment	✘			
Lightning	✔		19	Within current test period.
Other	✘			

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).

COMBUSTIBLE MATERIALS PROFILE

Ravenshall School
Ravensthorpe Road
Ravensthorpe
Dewsbury
WF12 9EE
UK

UPRN:
RAMIS PIN:
Site Contact Name:
Telephone:

9147519
Nigel Ingham
07850951922

The following significant flammable, combustible, and other dangerous materials were found in the premises:					
Description of Material.	Present	Location	Quantity	Safety Data Sheet	Control Measures in Place
Flammable liquids in use	✗				
Flammable liquids in storage	✗				
Flammable gases in use	✗				
Flammable gases in storage	✔				
Various	✔	Ravenshall (Main Building), Ground Floor, External Store..	Small quantities	✔	None. Hazardous substances must be stored in accordance with the relevant Health and Safety guidance. This action has been completed.
Combustible solids	✗				
Untreated hanging textiles	✗				
Clothing displays	✗				
Decorations	✗				
Explosive atmospheres	✗				
DSEAR Assessment	N/A				
(Other)	✗				

Text in black infers control measures are in place.

Text in red infers control measures are required.

Text in blue infers actions taken by responsible person(s).