

THIS PLAN IS SUBJECT TO CHANGES IN GOVERNMENT GUIDANCE AT ANY TIME

HAZARD	WHO MIGHT BE HARMED?	CONTROLS TO BE PUT IN PLACE	MONITOR / REVIEW COMMENTS
<p>Contact with someone suffering from coronavirus</p>	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<ul style="list-style-type: none"> • Everyone will be asked not to come into school if they need to self-isolate under current guidance. Regular reminders will be given about this. Staff are regularly reminded what the symptoms are as advised by Public health England. • Anyone self-isolating with symptoms will be encouraged to access testing and engage with the NHS Test and Trace process. • If a symptomatic person comes into school, they will be sent home immediately or isolated until they can be collected (medical room/ gym/ safeguarding office): SEE LATEST GUIDANCE • 999 will be called if they are seriously ill or injured or their life is at risk. • In the case of a symptomatic pupil who needs to be supervised before being collected: If contact is necessary, supervising staff will wear disposable gloves, mask and a disposable apron <p>Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been collected.</p> <p>If there are home testing kits available in school these may be given to parents/carers collecting symptomatic children, and to staff who've developed symptoms at school, if providing one will increase the likelihood of them getting tested.</p> <p>Only in exceptional circumstances will staff take symptomatic children home themselves, and in this case one of the following steps will be taken:</p> <ul style="list-style-type: none"> • The driver and passenger will maintain a distance of 2m from each other (on school bus); or • The driver will use PPE (the same PPE as when supervising a symptomatic pupil, as explained above) and the passenger will wear a face mask if they are old enough and able to do so. 	<p>Advice given to families and staff regularly regarding procedures ie isolation and testing.</p> <p>These have been distributed and will continue to be as needed.</p>

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		<p>A deep clean will take place in the areas that the symptomatic person has been in, and PPE will be disposed of properly.</p> <p>If the school becomes aware that a pupil or a staff member has tested positive for coronavirus, the school will update the daily report to the DfE and contact the <u>local health protection team</u> for any advice if needed.</p> <p>Any new diagnosed cases or an overall rise in sickness absence where coronavirus is suspected, the school will work with the local health protection team/ PHE to decide if additional action is needed. Any advice given by the team will be followed.</p>	<p>The Emergency team have been fully updated with any tests reported and symptomatic staff and pupils.</p> <p>Records are being kept within school and daily report sent to DfE</p>
CONTACT DURING SCHOOL ARRIVAL	Pupils and staff	<ul style="list-style-type: none"> • Different entry points for key stages (numbered) and entry to individual classes where possible- support staff allocated as marshals for key route points • Behaviour team continue to manage gates and check off buses as they arrive • Pupils are supported to disembark 3 buses at a time to prevent crowding around entrances • KS3/4 staff check buses are empty as Primary staff support pupils to class. • Everyone will wash or gel their hands when they get to class • Staff banners/ signs will direct pupils of different routes to classes • Access to sanitising equipment/ hand washing facilities in class bases • Admin staff to take bus registers from bus escorts (standing outside the main entrance) • Travel meds to be handed to a member of the health care team in the gym/ outside the entrance • P4 and P5 to enter school through main entrance • P1, 2 and 3 will enter through primary door supervised by LT staff • Staff have access to PPE eg gloves if needed 	Pupils and families know their routes and systems now and are using them more independently.

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		<ul style="list-style-type: none"> • Identified staff member will continue role to check all pupils have left buses • Identified support staff will supervise toilets ensuring no more than the max number go in at a time 	
Spreading infection due to cough, sneezes and touch	Pupils, staff	<p>Handwashing facilities are provided. Where classes do not have a sink, a toilet with facilities is close and hand gel will be available.</p> <p>Everyone in school will</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands • Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing. • Be encouraged not to touch their mouth, eyes and nose • Use a tissue or elbow to cough or sneeze, and if possible dispose of used tissues in the toilet <p><u>(REMEMBER: HANDS, FACE, SPACE)</u></p> <p>Pupils will be encouraged to learn and practise these habits in lessons (by all staff) and by posters put up across the school.</p> <p>Help will be available for any pupils who have trouble cleaning their hands independently. Skin friendly cleaning wipes can be used as an alternative. Pupils will be supervised and supported during hand washing as needed.</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Bins are emptied throughout the day as needed.</p>	<p>Respiratory hygiene guidelines being followed well, with staff support and taught reminders.</p> <p>Extra boxes of tissues provided- <u>ask office if additional boxes are needed.</u></p>

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		Posters/ symbolised and pictorial cues will support pupil understanding. Staff will build awareness and hygiene into daily routines.	
Spreading infection through contact with coronavirus on surfaces	Pupils and staff, anyone in school	<p>Pinnacle Staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent) or ozone water, including:</p> <ul style="list-style-type: none"> • Toilet/hygiene facilities (including taps and flush buttons) • Door and window handles • Furniture • Light switches • Reception desks • Telephones • Fingerprint scanners • Pinnacle staff will wash all cloths daily (a container will be put in a communal place for class staff to put used cloths at the end of each day) <p>Teaching and support staff will regularly clean (using ozone water spray) or domestic cleaning products:</p> <ul style="list-style-type: none"> • Classroom desks and tables • Teaching and learning aids • PE equipment • Books and games and other classroom-based resources • Computer equipment (including keyboards and mouse) • Sports equipment • Hard toys • Portable outdoor play equipment 	

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		<ul style="list-style-type: none"> • Wipe down high contact surfaces at end of every session • Daily wash for tea towels and aprons • Job list- daily tasks for support staff (managed by teachers) <p>Steam cleaners available for soft resources as needed</p> <p>Admin (and all) staff will regularly clean (using multi-purpose cleaning spray/ cleaning wipes):</p> <ul style="list-style-type: none"> • Telephones in the office • Photocopiers in admin store and reprographics room • Reprographics equipment <p>NB Ozonated water will be provided for use during the day in every classroom on school site. It has a life of up to 4 hours so will be swapped for fresh bottles around midday.</p> <p>When using the ozonated water it is important to allow prolonged contact time with the surface so, for example, if you are cleaning tables in a classroom, you would work your way around the room spraying the tables one by one before going back to the first one to wipe it. Blue tissue will be provided for wiping / cleaning.</p> <p>Staff will build time into lessons for cleaning routines.</p> <p>Items that need laundering (e.g. towels, cushion covers) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between children between washes.</p>	

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		<p>Pupils may only bring essential items into school, such as medical equipment, swimming kits, packed lunches and mobile phones (for independent travellers only) into school.</p> <p>Pupil lockers will not be used to avoid congestion in corridors on school site.</p> <p>In PFA, there is not a crowding issue and lockers can be used following the distance floor markings to ensure limited number of students access lockers.</p> <p>Areas of the school that are used by pupils will be cleaned thoroughly at the end of the day.</p> <p>Any resources shared between groups, such as sports, art and science equipment, will be either:</p> <ul style="list-style-type: none"> • Cleaned frequently and meticulously, and always between groups using them; or • Be kept in specific group sets eg Art room resources <p>Unnecessary sharing will be avoided, especially where it doesn't contribute to pupil education and development.</p>	
Contact and contamination during transition times	Pupils and staff	<ul style="list-style-type: none"> • Keep left on corridors (signs to remind) • Specific staff escorting roles for groups and individuals • Posters to remind pupils of social distancing measures • Markers for distanced queues as needed eg in dinner hall • Routines embedded and reinforced by all staff • No “corridor meetings”- staff will go into a room or arrange an appropriate time and space to avoid corridor congestion. 	Pupils are learning to follow the corridor rules. No congestion issues. Floor markings are working effectively.
Contact and contamination during break times and lunchtimes	Pupils and staff	<p>Pupils will use designated playground areas:</p> <p>Primary: primary playground</p> <p>Semi-formal: semi-formal playground</p>	

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		<p>KS3: Modular playground</p> <p>KS4: Football playground</p> <p>Key stages will organise for a range of activities on playgrounds including games and bikes.</p> <p>Bottom playground will be timetabled for additional separate key stage activities eg bikes</p> <p>Lunchtimes:</p> <ul style="list-style-type: none"> • Staggered lunchtimes across Primary, secondary and PFA to ensure fewer pupils in the eating areas at one time. • Pupils will be seated in class groups. • Pupils who have packed lunches eat in classrooms on school site (staff will ensure area is cleaned afterwards) <ul style="list-style-type: none"> • Limited number of pupils and staff in hall (4 pupils on a table maximum with supporting staff) • Timetable of lunchtime clubs to spread out groups of pupils 	
Increased contact for physical interventions eg hygiene and medical support		<p>Specialists, therapists, clinicians and other support staff for pupils with SEND should provide essential interventions as usual. These staff will be advised to be rigorous about hand washing and respiratory hygiene.</p> <ul style="list-style-type: none"> • Use PPE for close physical interventions for pupils classed as VULNERABLE. 	<p>SALT and physio are supporting pupils in school.</p> <p>Hydrotherapy sessions plan to go ahead.</p>
Catching or spreading	Pupils and staff	Trips to outdoor and indoor destinations resume from September 2021.	

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Covid on school trips/ visits		<p>Pupils can sit next to each other on the bus, and they can wear a mask if they choose to. Please open the bus windows. Staff must wear masks on the bus.</p> <p>Risk assessments will need to be completed, including the individual pupil risk assessments and submitted via Evolve. SLT must approve any offsite destinations.</p>	
Infection spreading in school	Pupils and staff/ anyone in school	If a pupil or staff member tests positive on an LFD or PCR test outside school, they will inform school IMMEDIATELY, including during weekends and holidays.	
Infection spreading via asymptomatic staff and pupils	Pupils and staff/ anyone in school	<p>ASYMPTOMATIC COVID TESTING PROGRAMME IN PLACE</p> <p>All staff will continue to do twice weekly LFD tests at home and report to gov and school. Staff who test positive will go for a confirmatory PCR test and follow isolation rules if positive.</p>	Separate testing team for PFA KS3 and 4 will be tested in the gym.